

KINCARDINE AND MEARN'S AREA COMMITTEE – 26 JULY 2016

KINCARDINE AND MEARN'S AREA COMMITTEE BUDGET 2016/17

Recommendations

1. The Committee is recommended to consider the following applications:

1.1	Portlethen & District Community Council (Portlethen Gala) -	£1,850.00
1.2	Inverbervie and District Day Centre -	£592.20
1.3	Auchenblae Messenger -	£850.00
1.4	Laurencekirk & District Rotary Club -	£250.00

2 Discussion

2.1 The Council has allocated £104,500 to each Area Committee for the financial year 2016/17 for the Area Committee Budget. Fifteen applications have been approved this year leaving a balance of £48,253.00.

2.2 An application has just been received from Portlethen and District Community Council to purchase a storage container, tables, chairs and a gazebo for use at the Portlethen Gala on 13th August, hence the requirement to prepare a report for the Vacation Committee. The Community Council have costs of £4,684 to run the gala, this is broken down as follows:

R & M Leisure -	£885
Raffle cash prizes -	£900
Critter keeper -	£80
Balloons -	£240
Bouncy Castle -	£280
Mearns FM -	£180
Raffle tickets -	£63
Zorbs -	£350
Segways -	£500
Portaloos -	£216
Portlethen Academy -	£250
Red Cross -	£240
Miscellaneous raffle prizes (tbc)	£500

The total expenditure is expected to be £4,684.00 which the Community Council budget for, the additional funding required this year of £3,700 is to cover the cost of purchase of the storage container and equipment as detail above. The Community Council will cover half of the cost (£1,850) of this purchase. The event, organised by the Community Council and the Gala Committee offers an excellent day out for local families as well as an opportunity for the Community Council to engage with local people in a friendly environment.

The gala takes place at Portlethen Academy so is very central to the community. Entertainment is on offer for all age groups, this includes, climbing walls, segways, zorbs, archery, fairground rides, food stalls, NESTRANS bikes, craft fair, throwing the welly, bouncy castles, and a lot more with over 30 stalls selling crafts, fun items and cakes. Seating and tables are required for the event and this community resource will also be offered to other community groups in the area when required. The gazebo is required for running the raffle, ticket sales, soft drink sales and as a First Aid station. The gazebo would also be available for use by local groups.

The Gala remains sustainable through sales of tickets for the gala dance, stallholder's fees and raffle ticket sales. Any profit from the gala is donated to local groups.

- 2.3 The Inverbervie and District Day Centre is run by volunteers for older people in and around Inverbervie. The service can accommodate 11 attendees and covers the area from St. Cyrus to Inverbervie. There are 5 volunteers running the weekly service. Attendees enjoy a variety of activities as well as interacting with others. The Centre aims to combat social isolation and encourages people to manage their physical and mental health and aid wellbeing. The annual running cost of this resource is £9,439.95. Aberdeenshire Council currently make a contribution of £5,600 to run this resource. The amount raised through fund raising and donations to date is £3,247.75. The group find themselves with a short fall of £592.20 as they forgot to take account of value added tax on fuel. The group have been advised that in future years the Area Committee Budget will not be a suitable fund to call upon for any reduction of grant from Aberdeenshire Council as that would be in conflict with the Area Committee Budget criteria. In this regard the group have already started looking at potential funding opportunities for next year. An Equality Impact Assessment is appended to this report as the service has an impact on those with protected characteristics.
- 2.4 Auchenblae Messenger has requested £850 towards the cost of new image drums, roller kit and toner for their printer. The Auchenblae Messenger has been in production for 17 years and has not required external funding for over 7 years as the newsletter has been sustainable through advertising and donations. The Committee have recently purchased a printer valued at £4,000 and are seeking assistance with consumables until they can replenish funds.
- 2.5 Laurencekirk and District Rotary Club are requesting £250 to cover the cost of a second wreath holder to match the one supplied in 2014 which supports wreaths at the War Memorial in the Memorial Park, Laurencekirk. The total cost of the holder is £500 with the remaining £250 being supplied by the Rotary.
- 2.6 The Head of Finance and the Monitoring Officer from Business Services, have been consulted and their comments included in this report.

3 Staffing Financial and Equalities Implications

- 3.1 There are no staffing or financial implications arising from this report.
- 3.2 An equality impact assessment is appended to the report.
- 3.3 The budget provision for 2016/17 Area Committee Budget is £104,500 and is located on page 99 line 15 for Area Managers Committee Budgets.

Stephen Archer

Director of Infrastructure Services

Report prepared Karen McWilliam Area Committee Officer Kincardine and Mearns (14.07.16)

KINCARDINE and MEARN'S AREA COMMITTEE BUDGET FINANCIAL YEAR 2016-17									
APPLICANT	PURPOSE	DATE RECEIVED	BUDGET AMOUNT REQUESTED	DATE TO COMMITTEE	AMOUNT AGREED	RUNNING TOTAL			
FINANCIAL YEAR 2016-17									
K&M Local Community Planning group	Community Empowerment Event	08.03.16	£1,365.00	22.03.16	£1,365.00	£104,500			
Stonehaven Horizon	Watering Trolleys	04.04.16	£1,000.00	24.06.16	£1,550.00	£101,585			
Stonehaven Thistle Cricket Club –	Moveable practice net	04.04.16	£750.00	24.06.16	£750.00	£100,835			
Parkrun Stonehaven	Set up costs	04.04.16	£3,000.00	24.06.16	£3,000.00	£97,835			
Luthermuir Hall and Park Committee	Kitchen improvements	30.04.16	£7,500.00	17.05.16	£7,500.00	£90,335			
Ma Simpson's Community Fund	Putting on a large show	29.04.16	£2,000.00	17.05.16	£2,000.00	£88,335			
Laurencekirk Multi Sports Club	Refurbishing the AWP surface	15.05.16	£1,734.00	07.06.16	£1,734.00	£86,601			
Wairds Park Committee	Play equipment	15.05.16	£4,500.00	07.06.16	£4,500.00	£82,101			
NETCO	Feasibility Study – To reapply once the rest of the funding is in place.	13.05.16	£1,350.00	07.06.16	£0.00	£82,101			
Fettercairn Hall	Essential repairs (dry & wet rot)	16.05.16	£6,884.00	07.06.16	£6,884.00	£75,217			
Maryculter Hall Users Association	Repairs to the Mower	18.05.16	£1,000.00	28.06.16	£2,000.00	£73,217			
Stonehaven Yacht Club	Assistance with running the summer regatta	06.05.16	£500.00	28.06.16	£500.00	£72,717			
Laurencekirk Bowling Club	Replacement windows and door	17.05.16	£2,500.00	28.06.16	£2,500.00	£70,217			

Inverbervie Burgh Hall Management Committee	Painting the main hall.	02.06.16	£1,964.40	28.06.16	£1,964.00	£68,253
Newtonhill and District Bowling Club	Replacement of the playing surface.	03.06.16	£8,000.00	28.06.16	£8,000.00	£60,253
Stonehaven Junior Football Club	Removal of conifer trees and replacement with a beach hedge.	06.02.16	£12,000.00	28.06.16	£12,000	£48,253
Portlethen & District Community Council	Chairs, tables, gazebo and storage	07.07.16	£1,850.00	27.07.16		
Inverbervie & District Day Centre	Shortfall funding	04.07.16	£592.20	27.07.16		
Auchenblae Messenger	Printer supplies	28.06.16	£850.00	27.07.16		
Laurencekirk & District Rotary Club	Wreath holder	07.07.16	£250.00	27.07.16		

EQUALITY IMPACT ASSESSMENT

Stage 1: Title and aims of the activity (“activity” is an umbrella term covering policies, procedures, guidance and decisions).	
Service	Infrastructure Services
Section	Area Manager
Title of the activity etc.	Day Care Centre
Aims of the activity	Promote inclusion, physical and mental wellbeing in older people.
Author(s) & Title(s)	Karen McWilliam, Area Committee Officer William Munro, Area Manager

Stage 2: List the evidence that has been used in this assessment.	
Internal data (customer satisfaction surveys; equality monitoring data; customer complaints).	Area Committee Budget Application Form
Internal consultation with staff and other services affected.	
External consultation (partner organisations, community groups, and councils).	Kincardineshire Development Partnership
External data (census, available statistics).	
Other (general information as appropriate).	

Stage 3: Evidence Gaps.

Are there any gaps in the information you currently hold?

No

Stage 4: Measures to fill the evidence gaps.

What measures will be taken to fill the information gaps before the activity is implemented? These should be included in the action plan at the back of this form.

Measures:

Timescale:

Stage 5: Are there potential impacts on protected groups? Please complete for each protected group by inserting "yes" in the applicable box/boxes below.

	Positive	Negative	Neutral	Unknown
Age – Younger				
Age – Older	Yes			
Disability	Yes			
Race – (includes Gypsy Travellers)				
Religion or Belief				
Gender – male/female				
Pregnancy and maternity				
Sexual orientation – (includes Lesbian/ Gay/Bisexual)				
Gender reassignment – (includes Transgender)				
Marriage and Civil Partnership				

Stage 6: What are the positive and negative impacts?

Impacts.	Positive (describe the impact for each of the protected characteristics affected)	Negative (describe the impact for each of the protected characteristics affected)
Please detail the potential positive and/or negative impacts on those with protected characteristics you have highlighted above. Detail the impacts and describe those affected.	Opportunity to attend a group to encourage promotion of wellbeing	

Stage 7: Have any of the affected groups been consulted?

If yes, please give details of how this was done and what the results were. If no, how have you ensured that you can make an informed decision about mitigating steps?	Yes - Volunteers at the day Care Centre consult attendees.
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Stage 8: What mitigating steps will be taken to remove or reduce negative impacts?

These should be included in any action plan at the back of this form.	Mitigating Steps	Timescale

Stage 9: What steps can be taken to promote good relations between various groups?

These should be included in the action plan.	
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Stage 10: How does the policy/activity create opportunities for advancing equality of opportunity?

The group is inclusive to all those living in the area.

Stage 11: What equality monitoring arrangements will be put in place?

These should be included in any action plan (for example customer satisfaction questionnaires).

This would be managed by the day centre volunteers.

Stage 12: What is the outcome of the Assessment?

Please complete the appropriate box/boxes	1	No negative impacts have been identified –please explain.
	Offering the service would only be seen as positive and inclusive.	
	2	Negative Impacts have been identified, these can be mitigated - please explain. * Please fill in Stage 13 if this option is chosen.
	3	The activity will have negative impacts which cannot be mitigated fully – please explain. * Please fill in Stage 13 if this option is chosen

* Stage 13: Set out the justification that the activity can and should go ahead despite the negative impact.

Stage 14: Sign off and authorisation.

Sign off and authorisation.	1) Service and Team	Infrastructure Services - Area Manager		
	2) Title of Policy/Activity	(if appropriate)		
	3) Authors: I/We have completed the equality impact assessment for this policy/activity.	Name: Karen McWilliam Position: Area Committee Officer Date: 4 July 2016 Signature:	Name: Position: Date: Signature:	
		Name: Position: Date: Signature:	Name: Position: Date: Signature:	
	4) Consultation with Service Manager	Name: Date:		
	5) Authorisation by Director or Head of Service	Name: William Munro Position: Area Manager Date: 25 July 2016	Name: Position: Date:	
	6) If the EIA relates to a matter that has to go before a Committee, Committee report author sends the Committee Report and this form, and any supporting assessment documents, to the Officers responsible for monitoring and the Committee Officer of the relevant Committee. e.g. Social Work and Housing Committee.			Date: 30 August 2016
	7) EIA author sends a copy of the finalised form to: eia@abdnshire			Date:
(Equalities team to complete) Has the completed form been published on the website? YES/NO			Date:	

Action Plan						
Action	Start	Complete	Lead Officer	Expected Outcome	Resource Implications	

