

ABERDEENSHIRE COMMUNITY PLANNING BOARD

WOODHILL HOUSE, ABERDEEN

WEDNESDAY 30 MARCH, 2016

- Present:** Councillors R Thomson (Chair), G Blackett (substitute for Cllr M Kitts-Hayes), A Evison and J Gifford; N Bland, What Works Scotland; D Rodger, Aberdeenshire Voluntary Action; J Loveday, Rural Partnerships Federation; G Ford, Scottish Enterprise; J Griffin, Scottish Government; D Rout, Scottish Fire and Rescue Service; J Anderson, NESTRANS; K Penman (substitute for A Coldwells), Aberdeenshire Health and Social Care Partnership; and C Thomson, Police Scotland.
- Apologies:** Councillor M Kitts-Hayes; A Coldwells, Aberdeenshire Health and Social Care Partnership; R Bisset, NHS Grampian; and G McDougall, Skills Development Scotland.
- Officers:** J Savege, Chief Executive; R Johnson, Director of Business Services; D Milne, Area Manager (Garioch); A Roe, Service Manager – Policy, Performance and Improvement; J Revell, Quality Improvement Manager; J Martin, Service Manager (EL&C) Operations; G Howie, Principal Health Improvement Officer; S Humphries and E Wood, Strategic Development Officers; E Allardyce, Employability Co-ordinator; A Johnston; Tackling Poverty & Inequalities Co-ordinator; V McCaskill, Committee Officer; and Naomi Waite, Assistant Committee Officer.

1. DECLARATION OF MEMBERS' INTERESTS

No interests were declared in respect of the Declaration of Members' Interests as required by the Code of Conduct for Members.

2. PUBLIC SECTOR EQUALITY DUTY

In making decisions on the following items of business the Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it.
- (2) where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

3. MINUTE OF MEETING OF 25 NOVEMBER, 2015

There had been circulated, and was **approved**, the Minute of Meeting of the Community Planning Board of 25 November, 2015.

With reference to item 4 from the meeting, *SOA Focus; Economic Growth and Recovery*, where it had been agreed to write to Opportunity North East (ONE) to invite them to join the Community Planning Partnership, members **noted** that this invitation had been declined.

Members **noted** the update regarding item 7, *Scottish Fire and Rescue Service- Service Transformation Pilot Aberdeenshire* that £20,000 joint funding had been secured for the combined role. It was noted that this would be implemented by the end of the first quarter.

4. SOA FOCUS: EMPLOYMENT

There had been circulated a joint report by Annette Johnson and Ewan Allardyce, both Aberdeenshire Council, which asked the Board to (1) discuss the progress made by the Tackling Poverty and Inequalities Strategy Group in delivering the outcomes set out in the Single Outcome Agreement; and (2) challenge the performance as part of the partnership's governance role to be satisfied that we are collectively doing as much as we can to improve outcomes, plan preventatively and join up resources. An appendix that outlined themes of prevention, resources, place and performance was included with the report by members of the multi-agency Employability partnership group supported through the Tackling Poverty and Inequalities Strategy Group.

During consideration, members discussed the development of community based hubs, co-location of partners and co-delivery of opportunities; the impact of the Oil and Gas downturn on unemployment; and the decline in new business start-ups in Aberdeenshire. Members asked questions about the geographical location of unemployment; teacher recruitment; and the Scottish Government Work Choice scheme.

Thereafter, the Board **agreed**:-

- (1) to note the progress made by the Tackling Poverty and Inequalities Strategy Group in delivering the outcomes set out in the Single Outcome Agreement, and
- (2) to acknowledge the work being undertaken to improve outcomes, plan preventatively and join up resources.

5. SOA FOCUS: HEALTH INEQUALITIES AND PHYSICAL ACTIVITY

There had been circulated a report, from George Howie, Principal Health Improvement Officer, Aberdeenshire Council, which asked the Board to (1) discuss the progress made by the Health Inequalities Group and wider partners in delivering the outcomes set out in the Single Outcome Agreement; (2) support activity by demonstrating how each partner was contributing towards the 'Health Inequalities and Physical Activity' priority; and (3) challenge performance as part of the Partnership's governance role to be satisfied that work was being undertaken to improve outcomes, plan preventatively and join up resources. An appendix that outlined themes of prevention, resources, place and performance was included with the report by members of the multi-agency Health Inequalities Group.

During consideration, members discussed Aberdeenshire Council's plans to implement smoke free grounds across its premises in April 2016; CPR training for the public at local Fire Stations; and how to improve understanding of who are part of the inactive population.

Thereafter, the Board **agreed**:-

- (1) to note the progress made by the Health Inequalities Group and wider partners in delivering the outcomes set out in the Single Outcome Agreement,
- (2) to note the support demonstrated by partners in contributing towards the 'Health inequalities and physical activity' priority, and
- (3) to acknowledge the work being undertaken to improve outcomes, plan preventatively and join up resources,

6. SOA FOCUS: EARLY YEARS

There had been circulated a joint report, from Jonathan Revell, Quality Improvement Manager (Early Years) and Sophie Humphries, SDO (Community Planning, both Aberdeenshire Council. The report asked the Board to (1) discuss the progress made by the Early Years Strategy Group in delivering the outcomes set out in the Single Outcome Agreement; (2) support activity by demonstrating how each partner has contributed towards the 'early years' priority; and (3) challenge performance as part of the Partnership's governance role to be satisfied that work was being undertaken to improve outcomes, plan preventatively and join up resources.

During consideration, members discussed the performance indicator table and the values details; and the Aberdeenshire Children and Young People's services inspection findings and developments. Members asked questions about the percentage of newborn children exclusively breastfed at 6-8 weeks; and queried why data was missing regarding the 2014/15 child poverty figures. Sophie Humphries had information about the missing figures and it was **agreed** that she would send this to members.

After consideration, it was **agreed**:-

- (1) to note the progress made by the Early Years Strategy Group in delivering the outcomes set out in the Single Outcome Agreement,
- (2) to support activity by demonstrating how each partner has contributed towards the 'early years' priority, and
- (3) to acknowledge the work being undertaken to improve outcomes, plan preventatively and join up resources.

7. SCOTTISH FIRE AND RESCUE SERVICE – FIRE AND RESCUE FRAMEWORK FOR SCOTLAND 2016

A report had been circulated at the meeting, dated 22 March, 2016, by the Local Senior Officer Aberdeenshire and Moray, which sought acknowledgement from the Board regarding the publication of the draft Fire and Rescue Framework for Scotland 2016. The report also invited board members to participate in and respond to the consultation.

It was **agreed** that responses to the report would be considered outwith the meeting.

8. COMMUNITY SAFETY HUB – VERBAL UPDATE

Doug Milne, Area Manager (Garioch), provided the Board with a verbal update on the progress of the Community Safety Hub. The Board was advised that the proposed Westhill Police Station and co-hub and the co-hub in Peterhead had received support from the Police and the Scottish Fire and Rescue Service.

Members **noted** the update.

9. FINANCIAL MONITORING 2015/16 AND BUDGET ALLOCATION 2016/17

There had been circulated a report, by the Strategic Development Officer (Community Planning), which provided the Board with budget monitoring information for 2015/16, as at the end of February 2016, for the Community Planning budget and the Local Community Planning budgets. The report also provided the Board with proposed budget allocations for 2016/17.

After consideration, the Board **agreed**:-

- (1) to note the contents of the report,
- (2) that the underspend in the budget as at 31 March 2016 be carried over to the following year to cover any gap in funding partner contributions or to be available for unexpected costs, and
- (3) to note the partner contributions in 2016/17 and the budget allocations, however members decided not to formally agree until more precise figures were available further into 2016/17.

10. AUDIT SCOTLAND UPDATE REPORT ON COMMUNITY PLANNING

There had been circulated a report, by the Strategic Development Officer (Community Planning), which provided the Board with information on the Audit Scotland Community Planning Update Report.

After consideration, the Board **agreed** to note the progress made by Aberdeenshire CPP on the recommendations in Audit Scotland's November 2014 report.

11. WHAT WORKS SCOTLAND – FOLLOW UP FROM 26 JAN CPP BOARD SESSION

The Chair introduced Nick Bland, What Works Scotland, who delivered a presentation to the Board on the progress of the What Works Scotland programme. The presentation commenced with an overview of the aims for collaborative work and covered the cycle of collaborative learning and reflection. The presentation then focused on what works for effective partnership and how to implement recommendations. Finally the next stages of the programme were outlined which included the following key dates: 16 May, 2016 WWS/CPP Prevention event; 18 May, 2016 CPP Executive Group meeting; 31 May, 2016 Board/Executive development session; and CPP Board meeting in June.

After consideration, the Chair thanked Mr Bland for an informative presentation and the Board **agreed** to note the information provided in the presentation.

12. AVA, RURAL PARTNERSHIP AND COUNCIL LIAISON GROUP – TERMS OF REFERENCE AND MINUTE OF MEETING

There had been circulated a report, by the Strategic Development Officer (Community Planning) which asked the Board to (1) formally acknowledge the formation of the AVA/ Local Rural Partnership/ Council Liaison Group (Third Sector Forum) and the Terms of Reference provided; and (2) note the minute of the meeting of the Liaison Group (Third Sector Forum).

Members **noted** the update and **agreed** to note the minute of the meeting of the Liaison Group (Third Sector Forum).

13. NATIONAL EVALUATION OF THIRD SECTOR INTERFACE MODEL AND VOLUNTARY ACTION SCOTLAND

There had been circulated a report, by the Strategic Development Officer (Community Planning) which asked the Board to note the evaluation of the Third Sector Interface model and Voluntary Action Scotland taking place in the first half of 2016.

Members **agreed** to note the information provided.

Aberdeenshire Community Planning Board - Action Sheet from 30 March 2016

#	Agenda Item	Action	Lead	Status
1.	5.	Invite Susan Webb (Interim Director of Public Health, NHS Grampian) to provide an update on the Public Health Review and Annual Director of Public Health Report	SDOs	Agenda Item 8, 29/06/2016 C Littlejohn substituting for S Webb
2.	6.	Circulate updated Child Poverty figures (2013/14)	SDOs	Circulated: 01/04/2016
3.	7.	Partners to consider individual responses to the consultation to the Fire and Rescue Framework for Scotland 2016	All	Deadline: 13/06/2016
4.	9.	Circulate most recent LCPG budget figures	SDOs	Circulated: 05/04/2016
5.	11.	Board members to attend joint WWS and Aberdeenshire Board and Executive Development Day 31 st May 2016 (Inverurie)	All	Event held: 31/05/2016 Good attendance from a wide range of partners, feedback to be provided 29/06/2016
6.	LOIP Discussion	Sub-Executive Group to condense the list of current priorities and return to the CPP Board in June with recommendations	Executive	Agenda Item 3, 29/06/2016

