

## List of Outstanding Business at 16 June 2015

Date of BBAC & Item No	Subject Matter	Action	Date Expected	Comments
1. 19/08/14 Item 6	I.D.E.A. Inclusive Day Services Enabling Aberdeenshire – Progress n Re-Design of Adult Day Services at Local Level	Report on progress made in relation to this progress (1 year)	Report expected August 2015	
2. 04/11/14 Item 7	Accommodation with Care and Support for Older People – Market Position Statement and Area Capacity Plan	Briefing note to be provided in one year giving details of progress in relation to the publication of the Market Position Statement and the draft Area Capacity Plan	Briefing Note expected November 2015	
3. 27/01/15 Item 13	Aberdeenshire Local Development Plan - Supplementary Guidance	Informal meeting to allow further discussion on the calculations in relation to developer contributions.		Meeting arranged for 30/06/15
4. 17/02/15 Item 5	Police Scotland – Performance Monitoring and Operational Update	The Area Manager in consultation with the Chief Inspector to consider whether there would be merit in setting up a group with Councillors and representatives from Fire, Police and Roads officials and any other appropriate agencies to look at road safety and related issues.		Informal meeting with Area Chair 28/05/15  Report to Area Committee: 16/06/15  Area Committee and Partners meeting TBC
5. 05/05/15 Item 4	Outstanding Business List	Briefing note to be provided to give an update on the progress made in relation to the provision of financial support to a local business (Branch 13 of the Minute of 10/03/15 refers)		Briefing note requested from Alan Wood

<b>6.</b>	05/05/15 Item 15	ELL Quarterly Performance Exception Report	How the service plans to address the wider staffing issues/shortages especially in Banff and Buchan		Briefing note to be given by Craig Clement
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**EDUCATION, LEARNING & LEISURE SERVICE**

**BANFF AND BUCHAN AREA COMMITTEE DECISION SHEET  
MEETING ON 5 MAY 2015**

Item Title	Item Noted	Recommend Approved	Item Deferred	Other Decision
15. Education, Learning and Leisure Service Quarterly Performance Exception Reporting October – December 2014 (Quarter 3) (Aberdeenshire Performance)		✓		<p>Committee seek further information, and agreed that a briefing note should be provided on:</p> <p>(1) P12.5a BB, how the Service plans to address the level of truancies showing an improvement plan to maximise the attendance of every pupil,</p> <p>(2) how the Service plans to address the wider staffing issues/shortages especially in Banff and Buchan.</p>

ITEM/REF.	ACTION TAKEN/UPDATE/RESPONSE
15 (1)	<p>Despite an improvement during Q2 of 2014/15, as of Q3, this measure remains broadly where it was in Q3 of the previous year. Although there is regular monitoring of the level of truancy and unexplained absence (it should be noted that any absence for which the school fails to receive a satisfactory explanation that allows it to be recorded under a different absence category, will automatically default to being counted under this one), and that absences of young people who are Looked after and accommodated (LAC) receive a particular focus under this process, it remains the case that the level absence of LAC is consistently higher than the target for this measure in most quarters. (The target set is a challenging one, which is to bring the level of absence under this category into line with that for the whole school population in the longer term). Schools work hard to provide an appropriate curriculum provision to meet the learning needs of all children, but for LAC, it is often the case that their needs are more wide ranging and complex, meaning that the type of provision often needs to be planned and delivered in partnership with staff and agencies out with the school. Maintaining effective and regular engagement with the young person and his/her parents or carers is also of central important in ensuring the young person's engagement with education. In the light of the lack of a consistent</p>

ITEM/REF.	ACTION TAKEN/UPDATE/RESPONSE
	<p>improvement in performance in this measure in a number of areas, the service has identified this work as a key priority within the 2015-18 E&amp;CS Service plan, and will take forward an action plan to review provision and planning to meet the needs of Looked after and accommodated young people. A specific report on this will be brought to EL&amp;L and Area Committees in the Autumn.</p>
<b>15 (2)</b>	<p><i>The service is preparing a briefing note covering the wider staffing issue in Banff and Buchan and across Aberdeenshire, which will be circulated shortly</i></p>