

ABERDEENSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD**10 JUNE 2015****LOCAL COMMUNITY PLANS 2013-2016 EXCEPTION REPORTING****The Board is recommended to:**

- 1.1 Discuss the proposal and agree to receive Exception Reports from the Local Community Planning Groups on a six monthly basis**
- 1.2 Consider and discuss the Exception Report included in Appendix 1**
- 2. Background/Discussion**
 - 2.1 Local Community Plans are monitored on a six monthly basis through Joint Meetings with Area Committees, Area Management Teams and Local Community Planning Groups (usually in April and October each year) using the RAG (Red, Amber, Green) rating system. Actions are classified as ‘Red’ where progress is behind schedule, which may be due to local capacity or a strategic level issue. Additionally, annual reports on the six Local Community Plans are produced to provide the Board with an overview of progress and to highlight best practice and key successes. The 2014-2015 reports will be presented to the Board in September 2015
 - 2.2 The actions for improvement included in the five Audit Scotland Reports on [Community Planning Partnerships](#) (Falkirk, Glasgow, West Lothian, Moray and Orkney) and accompanying overview report, [Turning Ambition Into Action](#) (published November 2014), the provisions of the Community Empowerment (Scotland) Bill and in the [Statement of Ambition](#) (March 2012) highlight the need for improved performance reporting by Community Planning Partnerships – including both positive and negative performance. Further to this, The ‘Turning Ambition Into Action’ report called for CPPs to “strengthen the effectiveness of the leadership, challenge and scrutiny role at CPP Board level”.
 - 2.3 The Community Planning Board dedicates time within its agenda to scrutinise the priorities in the Single Outcome Agreement. At its meeting of September 2014, the Board agreed a forward programme of “support and challenge” of its priorities. Local Community Planning Groups currently input into the SOA Priority Reports under the “Place” heading, to inform the Board of any local issues arising under each thematic outcome. It is proposed that this feedback mechanism should be supplemented by a system of “Exception Reporting” on Local Community Plans, to increase the effectiveness of the leadership, challenge and scrutiny role of the Board.
 - 2.4 Exception reporting is a method of reporting data only if performance differs from an expected standard. This method helps to ensure that the limited time

available by the Board to consider performance is focussed on areas where strategic action or intervention is most needed. Exceptions will be identified through the Local Community Plan Monitoring Reports and it is proposed that any 'Red' actions, requiring strategic support, are highlighted to the Board on a six monthly basis. Exception Reports will be presented to the Board on a rolling log basis, to assist the Board in monitoring improvements in performance, using the template included in Appendix 1 to this report. It is proposed that the Board discuss the issues presented in the Exception Reports and challenge and support partners to improve performance and provide strategic direction and guidance on next steps.

3. Implications for Local Community Planning Groups and/or Consultation with Local Community Planning Groups

- 3.1 Local Community Planning Groups have been consulted and support the proposal to introduce Exception Report for Local Community Plans on a six monthly basis. Draft Exception Reports will be shared with all Local Community Planning Groups to assist in the identification of common themes/issues.

4. Exception Monitoring Report – May 2015

- 4.1 An example Monitoring Report is included in Appendix 1. Following the May 2015 monitoring period, an action in the Formartine Community Plan 2013-2016 has been raised by the Formartine Community Planning Group as being behind target;

- Action 6.4 “To work with service providers and communities to implement community based transport to improve access to services and facilities in more rural areas of Formartine.”

- 4.2 An explanation of the issue is included, along with a request for action from the Board. In this instance the Board is asked to note the lack of progress against this action and consider whether it is an Aberdeenshire-wide issue.

5. Equalities, Staffing and Financial Implications

- 5.1 There are no financial or staffing implications arising from this report.
- 5.2 This report does not require an equalities impact assessment because its recommendations do not have a differential impact on people with protected characteristics.

Sophie Humphries, Strategic Development Officer (Community Planning)

29 May 2015

**Local Community Plans (LCP) Exception Reporting to the CP Board
May 2015 Monitoring**

Area	Priority	Action in LCP	Due Date	Action Responsibility	Issue / Commentary	CP Board Action Requested
Formartine	Transport & Accessibility to Services	6.4 To work with service providers and communities to implement community based transport to improve access to services and facilities in more rural areas of Formartine.	Dec 2014	Aberdeenshire Council, Formartine Partnership, NHS Grampian, Community Councils, Third Sector Organisations	There has been little progress on this action to date. However, this is expected to become an important issue in relation to the Health & Social Care Integration Agenda	To note. Potentially an Aberdeenshire-wide issue

