

ABERDEENSHIRE COMMUNITY PLANNING BOARD

WOODHILL HOUSE, ABERDEEN

18 MARCH, 2015

Present: Councillors J Gifford (Chair), G Blackett, M C Kitts-Hayes and N Smith; D Meldrum, Scottish Fire and Rescue Service; A Coldwells, Aberdeenshire Alcohol and Drug Partnership; Chief Superintendent M McLaren, Police Scotland; S Webb, NHS Grampian; J Loveday, Federation of Rural Partnerships; D Murray, NESTRANS; G MacDougall, Skills Development Scotland; D Hekelaar, Aberdeenshire Voluntary Action; L. Smyth, Aberdeen and Grampian Chamber of Commerce; J Bell, Scottish Enterprise; and P Innes, Scottish Government.

Apologies: R Bisset, NHS Grampian; D Rout, Scottish Fire and Rescue Service; J Griffin, Scottish Government; and D McCrindle, Scottish Enterprise.

Officers: S Archer, Director of Infrastructure Services; R Johnson, Director of Communities; D Edwardson, Head of Service (Housing); E Reid, Team Leader (Affordable Housing); D Milne, Area Manager (Garioch); J Harding, Head of Service (Lifelong Learning and Leisure); C Brain, EY Collaborative Programme Manager; A Johnston, Tackling Poverty and Inequalities Coordinator; E Allardyce, Employability Coordinator; J Welsh, Energetica Development Manager; C O'Byrne, Transformation Manager; C Smith, Team Leader (Community Safety); E Wood, Strategic Development Officer (Community Planning); S Humphries, Strategic Development Officer (Community Planning); and K Macleod, Committee Officer.

DECLARATION OF MEMBERS' INTERESTS

No interests were declared in respect of the Declaration of Members' Interests as required by the Code of Conduct for Members.

PUBLIC SECTOR EQUALITY DUTY

In making decisions on the following items of business the Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it.
- (2) where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

1. ACTION PLAN AND MINUTE OF BOARD MEETING OF 26 NOVEMBER, 2014

There had been circulated, and was **approved**, the Action Sheet and Minute of Meeting of the Community Planning Board of 26 November, 2014.

2. CITY DEALS UPDATE

The Chair introduced Stephen Archer, Director of Infrastructure Services, who was in attendance to provide the Board with an update on the Aberdeen City Region Deal. The Board were reminded that the City Region Deal was a negotiated agreement and involved engagement and collaboration with the UK and Scottish Governments and others. An outline of the interim proposals had been circulated to members and it was explained that two key elements were the Infrastructure Delivery Programme and the Economic Development Model. The Board heard that Aberdeenshire and Aberdeen City Councils had endorsed work on the development of the bid and that formal reference to the Deal would be made in the UK Government's Budget.

After due consideration, the Board **agreed** to note the update on the Aberdeen City Region Deal.

3. ENERGETICA UPDATE

The Chair introduced James Welsh, Energetica Development Manager, who was in attendance to provide the Board with an update on Energetica. The Board heard about (1) Energetica project developments during 2014 including the introduction of a dedicated staffing resource and work to raise Energetica's profile; (2) the strategic objectives and new workstreams outlined in the updated Strategic Delivery Framework; and (3) key Energetica projects including the Energetica Commercial Park, Aberdeen Hydrogen Project, Blackdog Low Energy Housing Study, Centre for Entrepreneurship and A90 All Modes Transport Study.

During discussion, members asked questions on interest in the Energetica Corridor from overseas, on which it was advised that although there had been interest from non-oil and gas energy organisations the cost of locating to Aberdeenshire was off-putting.

After due consideration, the Board **agreed** to note the update on Energetica activity and to request a six-monthly progress update.

4. AFFORDABLE HOUSING IN ABERDEENSHIRE

The Chair introduced Elaine Reid, Team Leader (Affordable Housing), who was in attendance to provide the Board with a presentation on affordable housing in Aberdeenshire. It was explained that affordable housing covered a range of tenures, from social rented to mid-market rented and low cost home ownership. The Board heard about the housing need identified in the Housing Need and Demand Assessment; the current affordable housing supply; and the new build programme which included social rented housing, the National Housing Trust-Council Variant, and affordable housing units delivered by housing associations, private landlords and house builders. Associated challenges and opportunities were highlighted including affordability, land availability, attraction and retention of employees, and the importance of partnership working.

During discussion, members asked questions on low cost home ownership, the housing waiting list, land availability and issues in the private rented sector.

After due consideration, the Board **agreed** to note the information provided on affordable housing in Aberdeenshire and to thank the Team Leader (Affordable Housing) for her informative presentation.

5. SOA FOCUS: EMPLOYMENT

There had been circulated a joint report dated 23 February, 2015, by the Tackling Poverty and Inequalities Coordinator and the Strategic Development Officer (Community Planning), which provided an update on progress made by the Tackling Poverty and Inequalities Strategy Group

in delivering employment outcomes, as set out in the Single Outcome Agreement, around the themes of prevention, resources, place and performance.

The Board challenged the lead partnership's performance and it was highlighted that the claimant count for Aberdeenshire had reduced, particularly among 16-24 year olds following successful programmes targeted at young people. The creation of an Employer Engagement post had also helped to secure additional employment opportunities. However there were still challenges, particularly around people with multiple barriers to employment.

During discussion members asked questions on work placements, community benefit clauses and good procurement, transport issues and ways partners could support employment outcomes. Partners were encouraged to take a flexible approach to recruitment, pay a living wage and avoid the use of zero hour contracts.

After due consideration, the Board **agreed**:-

- (1) to note the progress made by the Tackling Poverty and Inequalities Strategy Group in delivering the outcomes set out in the Single Outcome Agreement; and
- (2) to note partner contributions towards the "employment" priority.

6. ABERDEENSHIRE SCHOOL LEAVER DESTINATION REPORT 2013/14

There had been circulated a report dated 3 March, 2015, by the Strategic Development Officer (Community Planning), which presented the Board with a report, produced by Skills Development Scotland, which provided (1) the results of the Initial School Leaver Destination Return 2013/14, (2) information on National Training Programme participation and outcomes, and (3) analysis of those recorded as being unemployed and seeking work, for the Aberdeenshire area. A summary of the school leaver destinations of all Scottish local authorities was also provided.

The Head of Region, Skills Development Scotland, highlighted that 93.7% of leavers in Aberdeenshire had entered positive destinations, but winter leavers and those from deprived areas performed worse. Gender differences in leaver destinations were discussed and members also asked questions on longer term outcomes including drop-out rates from higher and further education.

After due consideration, the Board **agreed** to note the report and the implications for the work of partners in Aberdeenshire.

7. SOA FOCUS: HEALTH INEQUALITIES AND PHYSICAL ACTIVITY

There had been circulated a joint report dated 23 February, 2015, by the Principal Health Improvement Officer and the Strategic Development Officer (Community Planning), which provided an update on progress made by the Health Inequalities Group in delivering health inequalities and physical activity outcomes, as set out in the Single Outcome Agreement, around the themes of prevention, resources, place and performance.

The Chair of the Health Inequalities Group explained that the establishment of the Group in 2013 had marked a shift in emphasis from a focus on whole population health to targeted attention on closing the gap between the most and least disadvantaged. The Board heard about work to develop a dataset to provide greater clarity on the inequality gap and the challenge of reaching a shared understanding of how to define and tackle health inequality.

During discussion, members asked questions on adopting a Smoke Free Grounds Policy on Aberdeenshire Council premises and considered where partners could contribute to the health inequalities and physical activity outcomes.

After due consideration, the Board **agreed**:-

- (1) to note the progress made by the Health Inequalities Group and wider partners in delivering the outcomes set out in the Single Outcome agreement; and
- (2) to note partner contributions towards the “health inequalities and physical activity” priority.

8. SOA FOCUS: EARLY YEARS

There had been circulated a joint report dated 23 February, 2015, by the Programme Manager (Early Years Collaborative), which provided an update on progress made by the Early Years Strategy Group in delivering early years outcomes, as set out in the Single Outcome Agreement, around the themes of prevention, resources, place and performance.

The Board heard about a number of issues including parenting support, early intervention and implications of the Children and Young People (Scotland) Act 2014, including provision of child care for two year olds. It was advised that there were lots of challenges but that the Partnership was well placed to respond to them.

During discussions members commented that the reporting of more area-focussed data might be valuable in order to highlight variations within Aberdeenshire.

After due consideration, the Board **agreed**:-

- (1) to note progress made by the Early Years Strategy Group in delivering the outcomes set out in the Single Outcome Agreement; and
- (2) to note partner contributions towards the “early years” priority.

9. THE FUTURE OF ABERDEENSHIRE COMMUNITY SAFETY 2015/16

There had been circulated a report dated 4 March, 2015, by the Team Leader (Community Safety), which (1) explained that the Aberdeenshire Community Safety Partnership led on the Safer Communities priority of the Single Outcome Agreement, and (2) provided information on a review that had been conducted into the workings of the Partnership, its membership, function, resources, policies, procedures, structures and evidence base.

The Team Leader (Community Safety) advised that the Partnership was taking a new approach that focused on prevention, early intervention and outcomes. The Partnership’s evidence base had been strengthened and data had been broken down into the six areas in order to identify local priorities that would be meaningful for local communities. The Partnership would be re-launched in late April/early May at the annual Community Safety Seminar.

After due consideration, the Board **agreed**:-

- (1) to note and acknowledge the work of the Community Safety Partnership during the six month review; and
- (2) to note that, at the meeting of Aberdeenshire Council’s Policy and Resources Committee of 27 February, 2014, it had been agreed that future reports on the activity of the Aberdeenshire Community Safety Partnership would be considered by the Community Planning Board and shared as information bulletins to all councillors.

10. IMPROVEMENT PLAN UPDATE AND AUDIT SCOTLAND REPORTS (2014)

There had been circulated a report dated 9 March, 2015, by the Strategic Development Officer (Community Planning), which explained that Audit Scotland had published five reports on community planning partnerships and an overview report, Turning Ambition into Action, which provided an update on national progress in community planning, based on the agenda for improvement set out in the Statement of Ambition. A summary of the key recommendations of the Audit Scotland report, together with proposed updates to Aberdeenshire Community Planning Partnership's Improvement Plan were included in appendices to the report. A progress update on Improvement Plan actions relating to joint resourcing was also provided.

After due consideration, the Board **agreed**:-

- (1) to note the comments made by Audit Scotland in their report "Turning Ambition into Action", included in Appendix 1 to the report, and the implications for Aberdeenshire Community Planning Partnership;
- (2) to approve the proposed new actions in the Improvement Plan, detailed in Appendix 2 to the report, and to receive further updates on progress against these actions; and
- (3) to note the Improvement Plan 2014/15.

11. FINANCIAL MONITORING REPORT 2014/15

There had been circulated a report dated March, 2015, by the Strategic Development Officer (Community Planning), which provided the Board with budget monitoring information, as at the end of January, 2015, for the Community Planning budget, Local Community Planning Group budgets and Fairer Scotland Funding.

Community Planning Budget

A large forecast underspend of £28,600 was due to a carry-over of £22,289 from 2013/14 and a reduced forecast spend than anticipated. Partner contributions for 2015/16 had been agreed by the Board in November but confirmation was still awaited from Police Scotland and the Scottish Fire and Rescue Service (SFRS). The Executive had agreed to use unallocated funding to extend the Communications Intern post and there were two options for the use of the 2014/15 underspend: to cover any gap in funding that might arise in 2015/16 or to allow reduced contributions from funding partners.

The Police Scotland representative advised that, if necessary, he would commit the funding from his own divisional budget, but budget pressures meant it was unlikely this would be sustainable going forward. The Scottish Fire and Rescue Service representative advised that the Local Senior Officer was pursuing the SFRS contribution.

Members also discussed the need for a modern website to promote Community Planning and felt that a larger funding allocation should be made for this purpose.

Local Community Planning Group Budgets

An update was provided on funding allocated by the Banff and Buchan, Formartine, Garioch, Kincardine and Mearns, and Marr Local Community Planning Groups.

Tackling Poverty and Inequalities Budgets

Information on funding allocated in 2014/15 was provided.

After due consideration, the Board **agreed**:-

- (1) to note the budget monitoring report for 2014/15, as at the end of January, 2015, for the Community Planning budget, Local Community Planning budgets and Fairer Scotland Funding;

- (2) to examine the funding arrangements of other Community Planning Partnerships, in light of issues around contributions from Police Scotland and the Scottish Fire and Rescue Service;
- (3) to allocate funding to improve the Our Aberdeenshire website; and
- (4) that the underspend in the Community Planning budget would be used to cover any gap in funding for the 2015/16 budget if required, otherwise it would be used to allow reduced contributions from funding partners in 2015/16.

12. ABERDEENSHIRE'S INTEGRATED CHILDREN'S SERVICE PLAN 2014 – 2016

There had been circulated a report dated 27 February, 2015, by the Transformation Manager, which provided the Board with background information on the Integrated Children's Service Plan 2014-16, as presented in an appendix to the report. The report explained that the Service Plan was intended for all staff working for children, young people and their families. It set out the local authority and partners' commitment to working together to deliver the highest quality services and outcomes and had been framed within the national Getting it Right for Every Child (GIRFEC) agenda.

The Transformation Manager introduced the report and explained that the Service Plan was an interim plan to allow for the consolidation of changes arising from the formation of Education and Children's Services, the integration of adult health and social care, and the Children and Young People (Scotland) Act 2014. The Board were also provided with key dates and background information on the forthcoming Joint Inspection of Services for Children and Young People in Aberdeenshire.

After due consideration, the Board **agreed**:-

- (1) to note the contents of the Integrated Children's Service Plan 2014 – 2016, as provided in Appendix 1 to the report; and
- (2) to note the forthcoming Joint Inspection of Services for Children and Young People in Aberdeenshire by the Care Inspectorate, which would commence on 27 April, 2015.

13. FUTURE MODEL FOR COMMUNITY JUSTICE IN SCOTLAND: SCOTTISH GOVERNMENT RESPONSE TO CONSULTATION

There had been circulated a report dated February, 2015, by the Strategic Development Officer (Community Planning), which provided the Board with a summary of the key points of the Scottish Government's response to the consultation on the details of the future model for community justice in Scotland. The report also advised the Board of actions being taken by Aberdeenshire Council in response to the outcome of the consultation.

Having noted member concerns about Community Planning taking on responsibility for community justice, the Board **agreed** to note the information in the report and that future reports would be tabled at the Board for discussion and decision.

14. TOTAL PLACE UPDATE

There had been circulated a report dated 27 February, 2015, by the Strategic Development Officer (Community Planning), which provided a progress update on work towards the implementation of the Total Place pilot in Fraserburgh. Since the last update, an information sharing protocol and information request template had been circulated to all partners. An updated project outline was also included in an appendix to the report. Partners would next meet in April, 2015 to discuss the identified family groupings and select potential case study families for the next round of the initiative.

The Board **agreed** to note progress towards the implementation of the Total Place pilot in Fraserburgh.

15. WHAT WORKS SCOTLAND: UPDATE

There had been circulated a report dated 27 February, 2015, by the Strategic Development Officer (Community Planning), which provided the Board with a progress update on the What Works Scotland initiative. The report reminded the Board of the three work streams approved as the focus of What Works Scotland in Aberdeenshire and provided an update on the Health and Social Care Integration stream.

The Board **agreed**:-

- (1) to note progress towards the implementation of the What Works Scotland project by the Community Planning Team; and
- (2) to receive future updates on the implementation of the What Works Scotland project.

16. ABERDEENSHIRE CITIZENS' PANEL – CONTRACT EXTENSION

On a circulated report by the Community Planning Support Officer, dated 17 March, 2015, the Board **agreed** to note the decision made at Aberdeenshire Council's Policy and Resources Committee meeting, held on 5 March, 2015, to extend the contract for the management of the Aberdeenshire Citizens' Panel for a further 12 months, up to 31 March, 2016.

Aberdeenshire Community Planning Board - Action Sheet from 18 Mar 2015

#	Agenda Item	Action	Lead	Status
1.	Carried over from Sept	To research the introduction of a performance indicator related to serious organised crime, counter-terrorism and preventing radicalisation	Police Scotland / ACSP	Long-term action, Community Safety Pls under review
2.	Carried over from Sept	Engagement with Transport Scotland to resolve issues related to the retention period stipulated in the conditions of the Low Carbon Vehicle Procurement Support Scheme funding,	EW/IW	Vehicles have been sold, Transport Scotland contacted. Funds from sale to be used towards EV charging infrastructure – being progressed
3.	Carried over from Nov	Investigate ways to improve linkages between Community and Spatial Planning, particularly with the development of the next Strategic and Local Development Plans.	SH/PB	On-Going
4.	Carried over from Nov	Provide update on Smith Commission findings to the Board	EW/SH	Report to be produced and tabled when appropriate
5.	Carried over from Nov	European Social Fund Allocation update	SH/MB/AJ	June Agenda
6.	Standing item	Circulate Board Summary Bulletin to all partners	LBW/EW	Completed for March Meeting

7.	3	Energetica 6-monthly update (next due in September '15)	JW	
8.	8	Early Years SOA indicators: Partnership Analyst to explore if area-focussed data is available in order to highlight variations within Aberdeenshire	FA	Review of indicators underway with NHS Grampian. SOA revision due to begin late 2015.
9.	9	Community Safety Partnership to provide 6-monthly update (next due September 2015) and to share as information bulletin to councillors	CS	March update requested to be circulated by Committee Officer
10.	11	Examine the funding arrangements of other CPPs in light of issues around funding contributions from Police Scotland and SFRS.	EW	All Scottish CP Officers contacted. Several replies obtained so far.
11.	11	Allocate funding to improve the "Our Aberdeenshire" CP website	SH/EW	Quotes being obtained for redevelopment of the website

