



REPORT TO ABERDEENSHIRE INTEGRATION JOINT BOARD AUDIT COMMITTEE – 27 NOVEMBER 2019

INTEGRATION JOINT BOARD AUDIT COMMITTEE MEETING DATES FOR 2020

1 Recommendations

The Audit Committee is recommended to:

1.1 Agree meeting dates for 2020.

2 Risk

2.1 This paper relates to risks IJB 1 (Sufficiency of Resources), 4 (Service Capacity / Business Transformation) and 10 (Service Standards) from the IJB Risk Register.

3 Background

3.1 The Audit Committee needs to agree meeting dates for 2020.

3.2 The Audit Committee requires to meet four times a year. Following discussion at earlier meetings the Audit Committee agreed that best attempts will be made to schedule Audit Committee meetings on the same dates as IJB Formal meetings or Development Sessions.

3.3 Audit Scotland have advised that Audit Committee dates need to be scheduled in June (to review the draft Accounts) and August (for final sign off of the Annual Accounts) in order to fit in with the external audit timetable.

3.4 In previous years IJB Audit Committee meetings have also been scheduled in February and November.

3.5 Matching these months with IJB dates for 2020 would give the following proposed dates:-

Wednesday 26th February at 14.30 (after IJB formal meeting))

Wednesday 24th June at 14.30 (after IJB formal meeting)

Wednesday 26th August at 14.30 (after formal IJB meeting)

Wednesday 4th November at 14.30 (after formal IJB meeting)

4 Equalities, Financial and Staffing Implications

- 4.1 An equality impact assessment is not required because there are no equalities implications arising from this report.
- 4.2 There are no financial or staffing implications arising from this report.

Alan Sharp
Chief Finance Officer

Report prepared 13th November 2019